

CJH

A Regular Meeting of the Clarke's Beach Town Council was held on Tuesday, December 2, 2025, in the C.R. Dawe Memorial Chambers at the Clarke's Beach Municipal Building.

Present:

Mayor Danielle Bussey
Deputy Mayor June Batten
Councillor Terri Lee Bishop
Councillor Stephen Dawe
Councillor Jim Giles
Councillor Kelly Kavanagh
Joan Wilcox, Town Clerk

Councillor Alice Russell was present at the opening of the meeting but departed early due to a family matter.

Also in Attendance:

Judy Kennedy, Hill Avenue — Present to address Council
Frank Walsh, Motion Avenue - observer

Adoption of the Agenda

Motion # _____ Kelly Kavanagh/June Batten

BE IT RESOLVED that the agenda for the Regular Meeting of December 2, 2025, be adopted.

Motion Carried – All in Favour

ADOPTION OF MINUTES

Regular Meeting — November 5, 2025

Motion # _____ Kelly Kavanagh/Jim Giles

BE IT RESOLVED that the minutes of the Regular Meeting held on November 5, 2025, be adopted as circulated.

Motion Carried – All in Favour

Privileged Meeting — November 5, 2025

Motion # _____ Kelly Kavanagh/Jim Giles

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BE IT RESOLVED that the minutes of the Privileged Meeting held on November 5, 2025, be adopted, and that all motions and decisions made at this Privileged Meeting be ratified.
Motion Carried – All in Favour

BUSINESS ARISING OUT OF THE MINUTES

● Christmas Signs

Auto Fix, Spaniards Bay provided a quote to do two signs size 4 by 16 at cost of \$520.
Motion # _____ Terri Lee Bishop/Jim Giles
Be it resolved that the Town of Clarke's Beach accept the quote from Auto Fix to provide two Christmas signs, Motion Carried All in favour

● Repair - Welcome to Clarke's Beach Signs

Quote received from Corner Stone Brick and Tile to do repair
Amount of Quote \$596. Plus Hst
Motion # _____ June Batten/Stephen Dawe
Be it resolved that the Town of Clarke's Beach accept the quote from Corner Stone Brick and Tiles to repair the Welcome to Clarke's Beach signs.
Motion carried All in favour

DELEGATE

Judy Kennedy, Hill Avenue

Ms. Kennedy was present to address the following topic

The Gate in Hill Avenue - Ms. Kennedy advised Council that the gate has been left open and individuals have dumped leaves in the area - creating a potential fire hazard. She feels that this gate should be closed and asked Council what is the protocol for opening and closing the gate. There was discussion on this subject. Council felt that dumping debris etc is not permitted and there is signage posted to that effect. Council will contact Bell Aliant who needs to have access to the Tower to ascertain if the Gate can be closed. It was also noted that persons do have valid Wood cutting permits to cut wood in this area and access needs to be provided to these individuals.

Ms. Kennedy was thanked by Council for attending and bringing forward her concern and providing information. Council will advise Ms. Kennedy when an update is available regarding the opening/closing of the Gate

Mr. Wayne Snow had been listed as a Delegate ; however, due to another commitment could not attend.

FINANCIAL

● Bank Balances provided



BILLS FOR PAYMENT: \$ 18,622.38

Motion # _____ Kelly Kavanagh/Jim Giles

Be it resolved that the Town of Clarke's Beach pay the bills totalling \$18,622.38

Motion Carried All in favour

Mayor Bussey abstained from voting on the invoices for the Snowman and the name plates since she had picked them up on behalf of Council and was now being reimbursed.

2026 BUDGET

A copy of the draft Budget was provided to all Council for review.

Development applications:

Mr. X, 70 Main Street - permit request to construct a personal usage shed

Site had been assessed by Ron Laracy

Motion # _____ June Batten/Jim Giles

Be it resolved that the Town of Clarke's Beach approve building permit for Mr.X to construct a personal usage shed at 70 Main Street

Motion Carried All in favour

CORRESPONDENCE

1. Mr. X - DAMAGED gabion baskets - C.B. Highway

Council agreed to do repair/tidy up of the damaged gabion baskets located on C.B. Highway

2. Quote from Lloyd Hefford to service/rebuild main pressure reducing valves for Water Supply System

Motion # _____ Stephen Dawe/Jim Giles that the Town of Clarke's Beach approve the quote from Lloyd Hefford in amount of \$19,782. To do work on the pressure reducing valve. Motion Carried All in favour

3. Email from Ms. X re meeting to discuss take over of private water line
Council will arrange a meeting.

4. Town of Spaniards Bay - Dog Control Committee liason
Deputy Mayor June Batten will remain as the Dog Control Liason

5. Mr. X - interested in serving on a Recreation Committee with the Town

6. Quote from Cornerstone Brick & Tile to repair damaged Welcome to Clarke's Beach signs

Motion # _____ June Batten/Stephen Dawe

Be it resolved that the Town of Clarke's Beach accept the quote from Cornerstone Brick and Tile in amount of \$596. Motion Carried All in favour

7. Information from Department of Municipal & Community Affairs re Canada Community Building Fund (former Gas Tax)



Discussion by Council on future projects . One suggested was to do amendment for extra funds to do the matting in the Town Playground.

8. Mr. X - Safety concerns - Riverside Avenue

Discussion on the concerns expressed.

Council acknowledge speeding is an issue and RCMP should be contacted when it is witnessed. No decisions made to install speed bumps or to limit weight load of re vehicles on this street.

Other business

1. Ron Laracy has asked Dan Hynes to assess ~~the~~ Chlorination Plant for repair work

Council approves Ron getting a quote on having the necessary work done

2. Garbage Concern - garbage left by property on Glam Road

Council will reach out to the homeowner and offer suggestions as to how to dispose of the Bulk garbage Allow 30 days for a response

3. Christmas signs - . - Ok to order two signs from Auto Fix at cost of \$520.➤

4. Re: Front Entrance system

Councillor Dawe will check with Babb Lock and Safe to obtain another quote on having the front entrance system repaired .

5. Meadow Lane Issue - Councillor Stephen Dawe and water/sewer operator

Ron Laracy met with the contractor who had done work for a private party

at the time there was trouble experienced with another homeowner's sewer system

Motion # ____ Terri Lee Bishop/Jim Giles

Be it resolved that the Town of Clarke's Beach reimburse Mr. X for expenses incurred to his sewer line . Motion Carried All in favour

6. New chairs for the Town Municipal Building

Motin # ____ June Batten/Kelly Kavanagh

Be it resolved that the Town of Clarke's Beach purchase 32 chairs

Motion Carried All in favour

7. New furniture (loveseat) for front foyer in Town Hall

Agreed to purchase a suitable loveseat for the front entrance

Councillor Stephen Dawe is authorized to find a suitable seat

8. Deputy Mayor Batten gave a report on the MNL Convention

ADJOURNMENT

Motion # ____ Kelly Kavanagh/Terri Lee Bishop

Be it resolved that the regular meeting do now adjourn.

Next meeting January 13, 2026 at 4:30 p.m.

Motion Carried All in favour

DANIELLE BUSSEY, Mayor

 JOAN WILCOX, Town Clerk

Date adopted

Jan 13 / 2026